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| --- | --- | --- |
| *Insert your Company Name and Address* |  | *Insert your COMPANY LOGO here* |

*To use your company stationery, delete the header and footer.*

**DELIVERY NOTE**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| To : | |  | | | | Your Order Number : |  | | |
| Address : | |  | | | | Date Sent : |  | | |
|  | |  | | | | Per Invoice Number : |  | | |
|  | |  | | | | Our Contact Person : |  | | |
| Attention : | |  | | | | Telephone : |  | | |
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| **Quantity Delivered** | | | **Description** | | | | | | |
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| **Goods received in good order** | | | | | | | | | |
|  | | | | | | | | | |
| Name : |  | | | Signature : |  | | | Date : |  |
|  | | | | | | | | | |